# CONTACT US

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# WESTS ASHFIELD CORPORATE EVENTS



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**H**B

# CHOOSE YOUR SPACE

# WESTS ASHFIELD LEAGUES

Wests Ashfield Leagues Club has steadily grown to become one of Sydney's premier Clubs. The club offers a variety of spaces to be able to suit all events.

## THE LOUNGE



RATE

HALF DAY (4HRS) - \$400 FULL DAY - \$1000 Incl: Room Hire & Setup, Stage, AV equipment + Add Charge: Table Linen \$15 each

> HALF DAY (4HRS) - \$600 FULL DAY - \$1200

Incl: Room Hire & Setup, Stage, AV equipment Table Linen & Seating Chart

#### CAPACITY

BANQUET - 250 COCKTAIL - 300 THEATRE - 300 CLASSROOM - 200

# EXECUTIVE MEETING ROOM



#### RATE

HALF DAY (4HRS) - \$150 FULL DAY - \$300 Incl: Room Hire & Setup, Projector, Table Linen, White board, Flip-chart

#### CAPACITY

THEATRE - 25 BOARDROOM - 25 CLASSROOM - 20

# SPORTS BAR



RATE

HALF DAY (4HRS) - \$500

MON-FRI ONLY \$250 up to 4hrs (10am-6pm)

MON-FRI AFTER 6PM & WEEKENDS \$500 up to 4hrs peak time (6pm-11pm) Require a minimum bar tab of \$500

FULL DAY - N/A

CAPACITY

COCKTAIL - 70

# VILLAGGIO ATRIUM



RATE

HALF DAY (4HRS) - N/A FULL DAY - N/A

#### CAPACITY

BANQUET - 50 COCKTAIL - 50

PLEASE CONTACT DIRECTLY TO VILLAGGIO TEAM

#### ADD ON

+ DANCE FLOOR (THE LOUNGE): \$50

+ EVENT STAFF/ BATISTA / IT SUPPORT / SECURITY:\$50/HOUR FOR 4 HOURS MINIMUM



**H**B

# CHOOSE YOUR MENU

# MENU

ALTERNATE DROP OPTION FOR 2 COURSE | 3 COURSE | 4 COURSE | MINIMUM OF 50 PAX. IF FEWER THAN 50 PAX, PLEASE REFER TO THE SELECTIONS ON PAGE 7 OR CONTACT THE FUNCTION COORDINATOR.

### **DESSERT \$16PP**

VEGAN (VG)

ALL HALAL

VEGETARIAN (V) NUT FREE (N) GLUTEN FREE (GF)

#### ASSORTED GELATO

#### (2 SCOOPS)

MANGO (VG, V, GF, N)

CHOCOLATE (VG, GF, N)

VANILLA (V, N)

HAZELNUT (GF, V)

#### **ASSORTED CAKE**

CHOCOLATE MOUSSE

TIRAMISU (V)

BAKED CHEESE CAKE

FRUIT TART

# SAUCE OPTIONS

MUSHROOM (VG, V, GF, N) GRAVY (VG, V, GF, N) PEPPERCORN (VG, V, GF, N) LEMON DRESSING (VG, V, GF, N)

### SIDES

VEGETABLES (VG, V, GF) ROASTED POTATO (VG, V, GF) MASH POTATO (V, GF, N) SALAD (VG, V, GF, N) RICE (VG, V, GF, N)

# MAINS

All mains with 1 x side 2nd side \$7

#### SEAFOOD \$36PP

BARRAMUNDI FILLET (GF,N) SALMON FILLET (GF, N)

#### MEAT \$35PP

LAMB CUTLETS (GF, N) LAMB SHANKS (GF, N) BEEF CHEEKS (GF, N)

#### POULTRY \$35PP

SPATCHCOCK CHICKEN (GF, N) CHICKEN KIEV FLORENTINE CHICKEN (GF, N) GREEK CHICKEN THIGH (GF, N)

#### **VEGETARIAN \$33PP**

MUSHROOM OR PUMPKIN RISOTTO (V, N) PENNE SICILIANO (V, N) RAVIOLI SPINACH & PUMPKIN (V, N)

# ENTREE

#### SEAFOOD \$23PP

SALT & PEPPER CALAMARI SALT & PEPPER KING PRAWNS FRESH KING PRAWNS (GF, N) SMOKED SALMON BOWL (GF, N) OYSTERS (GF, N)

#### MEAT \$23PP

CHICKEN SKEWERS PENNE BOLOGNESE (GF, N) LAMB SKEWERS (GF, N) BEEF TORTELLINI (N)

#### **VEGETARIAN \$21PP**

SALT & PEPPER CAULIFLOWER MUSHROOM OR PUMPKIN RISOTTO (V, N) PENNE VEGETARIAN (V, N) CHEESE & SPINACH RAVIOLI (V, N)



# MENU

### ALTERNATE DROP | LESS THAN 50 PAX | \$59 PER PERSON PLEASE CHOOSE 2 OPTIONS FROM EACH CATEGORY BELOW

# ENTREE

SALT & PEPPER CALAMARI

LAMB SKEWERS WITH MINT YOGURT (GF, N)

PENNE CHICKEN PESTO (N)

FRESH COOKED PRAWNS (GF, N) (\$5 EXTRA P/P)

# MAINS

CHICKEN SCHNITZEL WITH VEGETABLES(V, GF, N) & MUSHROOM SAUCE (N)

GRILLED SALMON & MASH(V) WITH LEMON DRESSING (GF, N)

LAMB SHANK WITH MASH & NAPOLITANA SAUCE (GF, N)

LAMB CUTLETS (\$5 EXTRA P/P) (GF, N)

SCOTCH FILLET (\$5 EXTRA P/P) (GF, N) (ONLY COOKED MEDIUM) VEGAN (VG) VEGETARIAN (V) NUT FREE (N) GLUTEN FREE (GF) ALL HALAL

# DESSERT

CHOCOLATE MOUSE

STRAWBERRY CHEESECAKE

GELATO



VEGAN (VG) VEGETARIAN (V) NUT FREE (N) GLUTEN FREE (GF) ALL HALAL

# **BUFFET STYLE MENU**

MINIMUM OF 50 PAX

DIETARY REQUIREMENTS ARE AVAILABLE.

## BUFFET MENU 2 \$75PP

4 CHOICES OF PROTEIN

3 CHOICES OF CARBS

1 CHOICE OF SEAFOOD

2 SALADS

1 FRUIT PLATTER

**1 ASSORTED CAKE PIECES** 

BREAD ROLLS

#### BUFFET MENU 1 \$65PP

3 CHOICES OF PROTEIN

3 CHOICES OF CARBS

2 CHOICES OF SALAD

1 FRUIT PLAT<mark>TER</mark>

BREAD ROLLS

# SEAFOOD ITEMS

S&P SQ<mark>UID (FRIED)</mark>

GRILLED SALMON PIECES (LEMON DRESSING) (GF, N)

GRILLED BARRAMUNDI PIECES (LEMON DRESSING) (GF, N)

### SALAD ITEMS

MEDITERR<mark>ANEAN SALAD</mark>

CAESAR SALAD

ROCKET SALAD

FRUIT PLATTERS

CAKE BITES

#### **PROTEIN ITEMS**

CHICKEN TENDERS WITH MUSHROOM SAUCE (V, GF, N)

ROAST LAMB WITH GRAVY SAUCE (GF, N)

KAFTA SAUSAGES (GF, N)

SATAY CHICKEN SKEWERS

LEMON HERB CHICKEN SKEWERS

LAMB SKEWERS (GF, N)

BEEF SKEWERS (GF, N)

PORK SKEWERS (GF, N)

## CARB ITEMS

ROASTED MIXED VEGETABLES (seasoned to your liking)

FRIED RICE

PENNE BOLOGNESE

PENNE BOSCAIOLA

BEEF TORTELLINI WITH CREAMY MUSHROOM SAUCE



# YEAR 6 PACKAGES

MINIMUM OF 50 PAX | 2-COURSE MEAL | \$30 3-COURSE MEAL \$35

ALTERNATE DROP SET MENU

# ENTREE RECEIVE 3 OPTIONS

CHIPS TO SHARE (V, VG, GF, N)

SALAD TO SHARE (V, VG, GF, N)

CHOOSE ONE (BREADROLL , GARLIC BREAD BITES, HERB BREAD BITES) (V, VG, GF, N)

# MAIN SELECT 2 OPTIONS

FISH & CHIPS (N)

CHICKEN STRIPS & CHIPS (N)

CALAMARI WITH CHIPS (N)

SPAGHETTI BOLOGNESE (N)

PENNE CARBONARA (N)

PENNE BOSCAIOLA (N)

PIZZA SUBS ARE SERVED WITH CHIPS (MARGHERITA, VEGETARIAN, HAWAIIAN, BBQ CHICKEN, PEPPERONI (CHOOSE ONE)

CHICKEN SCHNITZEL MASH & SALAD

FISH WITH MASH & SALAD

LAMB ROAST WITH MASH & SALAD

LAMB SKEWER WITH CHIPS OR CHICKEN SKEWER WITH CHIPS

LASAGNE WITH CHIPS

# DESSERT SELECT 2 OPTIONS

CHOCOLATE MOUSSE

TIRAMISU

BAKED CHEESECAKE

FRUIT TART

ICE CREAM SCOOPS; VANILLA, STRAWBERRY, CHOCOLATE NUTELLA PIZZA TO SHARE

VEGAN (VG) VEGETARIAN (V) NUT FREE (N) GLUTEN FREE (GF) ALL HALAL

# HIGH TEA PACKAGE

MINIMUM OF 50 PEOPLE | 3-LAYER STAND (3 DIFFERENT VARIETIES) ONE STAND SERVES 5 PPL (2 STAND FOR 10 PPL) | EACH STAND PRICE \$150/-

#### LAYER 1: MINI SANDWICHES

CUCUMBER & CREAM CHEESE SMOKED SALMON & DILL CREAM CHEESE EGG & CRESS CHICKEN & AVOCADO VEGETARIAN (ROASTED VEGGIE & HUMMUS)

#### LAYER 2: PETITE QUICHES

SPINACH & RICOTTAO LORRAINE (BACON & CHEESE) TOMATO, BASIL, & FETA

#### LAYER 3: MINI WRAPS

CHICKEN CAESAR WRAPSO GRILLED VEGGIE WRAPS WITH HUMMUS SMOKED SALMON & CREAM CHEESE WRAPS

#### LAYER 4: VEGETARIAN TARTLETS

GOAT CHEESE & CARAMELISED ONION MUSHROOM & PARMESAN

#### LAYER 5: STUFFED MUSHROOMS

MUSHROOMS STUFFED WITH A VARIETY OF FILLINGS SUCH AS CHEESE, HERBS, OR CREAM CHEESE & GARLIC

#### LAYER 6: MINI MEATBALLS OR SAUSAGE ROLLS

MINI MEATBALLS WITH A TANGY DIPPING SAUCE PORK OR BEEF SAUSAGE ROLLS, SERVED WITH TOMATO SAUCE OR MUSTARD.

#### LAYER 7: PLATE OF KIBBEH BALLS, SAMBUSAK PUFFS

#### LAYER 8: ASSORTED SCONES OR CLASSIC SCONES

WITH JAM & CLOTTED CREAM FRUIT SCONES (E.G., SULTANAS OR CURRANTS)

#### LAYER 9: MINI CAKES & CUPCAKES

LEMON DRIZZLE CAKE CARROT CAKE WITH CREAM CHEESE FROSTING MINI CHOCOLATE CUPCAKES WITH GANACHE OR BUTTERCREAM FROSTING

#### LAYER 10: ASSORTED MACARONS

ADD AN IN-ROOM SELF -SERVICE COFFEE & TEA STATION FOR \$4.50 PER PERSON.

ADD FRUIT JUICE FOR \$4.50 PER PERSON.

#### LAYER 11: MINI PASTRIES

ECLAIRS FILLED WITH VANILLA CREAMO PROFITEROLES WITH CHOCOLATE GLAZE FRUIT TARTS WITH PASTRY CREAM & FRESH FRUIT

LAYER 12: MINI CHEESECAKES

LEMON OR RASPBERRY CHEESECAKE BITES CHOCOLATE CHEESECAKE BITES

#### LAYER 13: BISCUITS & COOKIES

SHORTBREAD BISCUITS OATMEAL & RAISIN COOKIES CHOC CHIP COOKIES

#### LAYER 14: FRESH FRUIT PLATTERS

A SELECTION OF FRESH, SEASONAL FRUITS LIKE STRAWBERRIES, GRAPES, MELON, PINEAPPLE, AND BERRIES.

LAYER 15: ASSORTED LEBANESE SWEETS

LAYER 16: CHOCOLATE-COVERED STRAWBERRIES

# COCKTAIL FUNCTION

PACKAGES | TRAY SERVICE

# COCKTAIL OPTION 1 \$40PP

30 PEOPLE MINIMUM.

1.5 HOURS TIME FRAME. CHOOSE 5 DIFFERENT CANAPES ( 2 SEAFOOD MAXIMUM) (NOT A SUBSTANTIAL MEAL)

#### COLD CANAPES

SMOKED SALMON BLINI PRAWN COCKTAIL SPOON CAPRESE SKEWERS TUNA TARTARE ON CUCUMBER MINI BRUSCHETTA GOAT CHEESE TARTLETS BEETROOT & GOAT CHEESE TARTLETS PROSCIUTTO-WRAPPED MELON AVOCADO & CRAB SALAD TARTLETS CAPRESE SKEWERS MINI BRUSCHETTA

# COCKTAIL OPTION 2 \$60PP

50 PEOPLE MINIMUM.

2-HOUR TIME FRAME. CHOOSE 8 DIFFERENT CANAPES (3 SEAFOOD MAXIMUM) (EQUIVALENT TO A SUBSTANTIAL MEAL)

#### HOT CANAPES

MINI BEEF SLIDERS CHICKEN SATAY SKEWERS LAMB KOFTA TEMPURA PRAWNS ARANCINI BALLS MINI QUICHE LORRAINE TERIYAKI CHICKEN SKEWERS MISO EGGPLANT BITES MINI LAMB PIES THAI FISH CAKES



# ITALIAN SET MENU/BUFFET

MINIMUM OF 10 PEOPLE PER TABLE | AVAILABLE FOR BUFFET STYLE & SHARE PLATES

VEGAN (VG) VEGETARIAN (V) NUT FREE (N) GLUTEN FREE (GF) ALL HALAL

### **OPTION 4** A \$75PP | K \$40PP

#### ENTREE

GARLIC BITES BRUSCHETTA MEDITERRANEAN SALAD ANTIPASTO SALT & PEPPER CALAMARI **BBQ CHICKEN WINGS** 

#### MAIN

PASTA & MEAT PLATTER CHOICE OF 2 PASTAS (UNLIMITED) & GRILLED LAMB(GF, N), KAFTA(GF, N) & CHICKEN(GF) ON A BED OF ROASTED POTATOES

PIZZAS **GARLIC & CHEESE** TRADITIONAL MARGHERITA (V, N)

SUPREME (N)

**OPTION 1** 

A \$40PP | K \$25PP

ENTREE

GARLIC BITES (V, VG, N)

BRUSCHETTA (V, VG, N)

MEDITERRANEAN SALAD (V, VG, N)

MAIN

CHOICE OF 2 PASTAS (UNLIMITED) OR

CHOICE OF 4 PIZZAS (UNLIMITED)

OR

OR 1 PASTA & 1 PI77A

HAWAIIAS (N) PEPPERONI (N) VEGETARIAN (V, N) **BBQ CHICKEN** CAPRICCIOSA (N) MEAT LOVERS (N) PERI PERI CHICKEN

GARLIC CHICKEN TANDOORI CHICKEN PROSCIUTTO (N) AQUA MARE (N) GARLIC CHILI PRAWN SMOKED SALMON (N)

PASTAS

SPAGHETTI BOLOGNESE PENNE SICILIANO (V, N) FETTUCCINE BOSCAIOLA (N) RAVIOLI FOUR CHEESE (V,N)

FETTUCINI CHICKEN PESTO (N)

PENNE CARBONARA (N)

HOMEMADE BEEF TORTELLINI (N)

LINGUINI VILLAGGIO (N)

SPAGHETTI MARINARA (N) HARRY'S PASTA (N) GNOCCHI

## **OPTION 3** A \$65PP | K \$40PP

#### ENTREE

GARLIC BITES BRUSCHETTA MEDITERRANEAN SALAD ANTIPASTO SALT & PEPPER CALAMARI BBQ CHICKEN WINGS (GF, N)

#### MAIN

PIZZA & PASTA CHOICE OF 2 PASTAS (UNLIMITED) CHOICE OF 4 PIZZAS (UNLIMITED)

# **OPTION 2** A \$55PP | K \$35PP

#### ENTREE

GARLIC BITES BRUSCHETTA MEDITERRANEAN SALAD ANTIPASTO

### MAIN

PIZZA & PASTA CHOICE OF 2 PASTAS (UNLIMITED) CHOICE OF 4 PIZZAS (UNLIMITED)



B

# BOOK YOUR EVENT

13

# **TERMS & CONDITIONS | 01**

The Registered Clubs Act requires that any person holding an event with Holman Barnes Group must be a member of the Club. The member is then responsible for all non-members of the Club & anyone under the age of 18 years. Please contact the Club for membership information.

- Tentative booking dates are held for three (3) working days only.
- Confirmation of booking must be received by Holman Barnes Group within three (3) working days of original reservation with the signed terms & conditions agreement. If confirmation is not received within this time, management reserves the right the release the space. The amount required for the deposit is the room hire fee. If the client fails to return the signed terms & conditions agreement with the payment of the deposit, then the company shall be entitled to allocate the event date & premises to another client.
- All prices are current at the time of quotation but may be subject to change based on rising costs.

The quoted prices include GST & upon receipt of your confirmation & deposit, fixed prices will be confirmed in writing.

# FINALISING EVENT DETAILS | 02

Holman Barnes Group require all event details to be finalised ten (10) days prior to the event date.

At this time our Functions Team will discuss & confirm all Food & Beverage options, including: any specific dietary requirements, room setup, decorations, equipment hire, entertainment & any miscellaneous expenses or special instructions required.

# FINAL NUMBERS & PAYMENT | 03

Confirmation of the final numbers of guests must be made no less than ten (10) days prior to the event date.

Final numbers will be taken to be the minimum number of guests attending the event. Upon confirmation of final numbers a final invoice will be issued to the Event Organiser.

The final invoice payment is required ten (10) days prior to the event date. Only credit card or direct deposit payment method accepted. Any additional guests in attendance on the event date, post final payment, will require approval by the Event Organiser & will be charged accordingly. The resulting balance owing must be settled on the day of the event.

In default of such prompt payment, you undertake to pay late payment fees of 2.5% per month on any amount outstanding & to indemnify us & pay all costs & expenses on a solicitor & own client basis if legal action is necessary, and/or EC Credit Control Pty Ltd's fees, which we may incur in recovering from you any overdue amount.

Non-refundable prepayment of the balance of the total estimated amount is payable 10 days prior to the event date. If the balance of the total estimated amount is not paid 10 days prior to the event date, the client will be deemed to have cancelled the event at that time.

The payment by any person of any fees & charges for such facilities, & the issue to any such person of any receipt

for such sum and/or confirmation of the event shall be deemed to be an acknowledgement & acceptance by such person of the conditions contained herein.

The Client agrees that beverages will be charged according to Holman Barnes Group records of consumption, or at the agreed amount in the case of a beverage package option being confirmed by the client. Please note that the membership discount cannot be applied to any beverage package/bar tab/bulk bill.

Any variations in beverage consumption, any increase in confirmed numbers, extension of the event time & any other agreed additional costs incurred are payable via credit card on the day of the event.

The client must provide Holman Barnes Group final menu choices & numbers of guests attending the event in writing no later than ten (10) Days prior to the event date.

# FOOD & BEVERAGE | 04

Holman Barnes Group offers clients an exquisite range of menus to accompany any occasion. The Club does not permit clients to provide external food & beverage on the premises.

Clients are also advised that due to food safety liability standards, surplus food & beverage not consumed during the event is unable to be removed from the premises.

Prior arrangements for celebration cakes must be made with the Functions Team. When providing your own cake, we offer two plating options as follows:

- 1. Do it yourself, we will provide utensils & plates for you to cut & serve the cake yourself.
- 2. Cake service, for our chef to cut & place on a shared platter a \$2.50 per person charge will apply.
- 3. Cake service, for our chef to cut, individually plate & garnish a \$3.00 per person charge will apply.

Children aged between five (5) & twelve (12) years will be charged at half the adult rate. Children below the age of five (5) years are free of charge (when choosing from a buffet menu).

Where events require the use of external contractors not employed by Holman Barnes Group, the client will provide the Functions Team with a copy of the external contractors Public Liability Insurance when finalising the event details, twenty eight (28) days prior to the Event Date. All external contractors must liaise with the Functions Team in regards to delivery, setup & break down of equipment.

# AUDIO-VISUAL & PUBLIC ADDRESS | 05

The hirer is solely responsible for covering the setup fee associated with live music performances held at HB Group Venues. Any costs related to additional AV & PA equipment beyond the standard setup will be the responsibility of the client. This includes but is not limited to specialized lighting, projection equipment, or any other audio-visual requirements specific to the event.

# DELIVERY & COLLECTION OF GOODS | 06

All deliveries & collections of goods to or from Holman Barnes Group on the client's behalf can only be made by prior arrangement with the Functions Team. All deliveries must be clearly marked with the name of the event. Holman Barnes Group will take all reasonable care but accept no responsibility for items delivered or left for collection.

# SECURITY PERSONNEL | 07

Our Functions Manager will provide advice to the extent considered necessary for the provision of security, crowd control or emergency requirements that need to be arranged for the event. Any costs associated with the requirement will be payable by the Client / Event Organiser. All security service arrangements are booked directly through Holman Barnes Group & charged back to the client / Event Organiser at cost. All 18-21 birthday parties are required to have security. The club reserve the right to request security for any function & to be charged to the client.

Holman Barnes Group will take no responsibility or liability for damage or loss of merchandise, goods or property of the client or their guest left at Holman Barnes Group prior, during or after functions/exhibitions. The client & client contractors/suppliers must remove from Holman Barnes Group immediately after the conclusion on the event all gifts, equipment & other items they may have brought onto or had delivered to the Club. Holman Barnes Group shall not be liable in any way to the client or client contractors/suppliers or any loss or damage to such gifts, equipment & items whilst they are on Holman Barnes Group property. Holman Barnes Group may dispose (as it deems fit) of any gifts, equipment or items that are left behind at Holman Barnes Group without being liable for consequential damages of any nature for any reason whatsoever.

# EVENT CANCELLATION | 08

For cancellations or postponements of confirmed bookings the following conditions apply:

- 1. Written notice is required for all booking cancellations.
- 2. Any confirmed booking cancelled or postponed more than sixty one (61) days prior to the event date, the client will be refunded the full amount of the deposit payment.
- 3. Any confirmed booking cancelled or postponed thirty one (31) to sixty (60) days prior to the event date, the client will forfeit 50% of the estimated cost of the event (including the deposit payment amount).
- 4. If cancellation or postponement of the confirmed booking occurs less than thirty (30) days prior to the event date, the Cancellation Fee will consist of the total estimated cost of the event & the deposit payment amount.
- 5. If cancellation or postponement of the confirmed booking occurs less than seven (7) days prior to the event date the cancellation fee will consist of the total estimated cost including the food & beverage component.

Where circumstances beyond Holman Barnes Group control prevent Holman Barnes Group from fulfilling any obligations under this contract, Holman Barnes Group will be released from this contract without penalty.

Organisers are financially responsible for any damage or excessive clutter caused to their property or that of the Holman BarnesGroup by the client or their guests before, during, or after functions/exhibitions. The use of drawing pins, staple guns, or anyfastening materials on walls is strictly prohibited. Repair & replacement costs will be charged to the client, with a minimum feeof \$500, depending on the extent of the damage or cleaning required.

Organisers are financially responsible for any damage sustained to their property or that of Holman Barnes Group that is caused by the client or their guests prior, during or after functions/exhibitions. The use of drawing pins, staple guns or any fastening material on walls is strictly prohibited. Repair & replacement costs will be passed on to the client.

#### Public Holidays - 10% overall surcharge.

For an event in the Lyceum a Sound & lighting operator is required & this is supplied at an hourly rate of \$50.00 for a minimum of four hours. If the event is cancelled within 3 weeks from your event then a minimum 4 hour call out fee for the Audio Visual Technician will be charged.

Holman Barnes Group reserves the right to adjust any setup to ensure fire, life & safety codes are met. Holman Barnes Group reserves the right to charge for security on events as it deems necessary.

# ROOM ACCESS | 09

Access to the room is 1 hour prior to your start time. If you require access earlier, a room hire fee will be charged, or you can contact the event coordinator for further assistance.

### DRESS REGULATIONS & CONDUCT | 10

The appearance of all members & guests must be neat & tidy at all times.

The following dress is not permitted at any time; thongs, bare feet, singlets, swimwear, offensive t-shirts & caps. The Management's decision will be final.

## SMOKING AT VENUES | 11

All Event rooms are 'Smoke Free' in accordance with the Smoke Free Environment Act. Clients, their guests & staff may use the designated smoking areas which are easily accessible from all Event areas.

# INDEMNITY | 12

The Client uses & occupies the Event Area, including but not limited to the area of the Event Venue in which the event is conducted, at their own risk. The Client hereby indemnifies Holman Barnes Group & agrees to keep Holman Barnes Group indemnified, against all actions, suits, proceedings, claims & demands, damages, costs & expenses whatsoever which may be taken or made against Holman Barnes Group and/or incurred arising out of injury or damage to any person or property from or during the use of Holman Barnes Group's facilities referred to in this agreement & the Event Confirmation.

# **EMERGENCIES & INDUSTRIAL ACTION | 13**

Holman Barnes Group may cancel this agreement at any time if there exists an emergency or threat of danger to any person or of damage to property (or as a result of such damage or danger).

Similarly this agreement may be cancelled at any time by Holman Barnes Group if the use of the Event Venue is prohibited or hindered by cessation or interruption of utility supplies (electricity or gas), failure of plant or equipment, unavailability of food items, any industrial action or other unforeseeable event or incident. Deposits paid by the client would be refunded or such proportion as is appropriate within seven (7) working days of the event date.

## **GOVERNMENT BY-LAWS | 14**

The Client shall confirm to the requirements of the Local Government Act & any other relevant act, by-laws, rules or regulations & shall be liable for any breach of any such act, by-laws, rules or regulations.

# **RESPONSIBLE SERVICE OF ALCOHOL | 15**

Holman Barnes Group is committed to the Responsible Service of Alcohol. Club management will not permit or suffer any riotous, disorderly, offensive or improper conduct in any of the event areas inside or adjacent to the event area or within its confines.

Any person believed to be approaching intoxication or involved in any riotous, disorderly, offensive or improper conduct will be escorted off the premises.

Holman Barnes Group has a Responsible Service of Alcohol Policy. It is illegal to serve alcoholic beverage to any person in a state of intoxication & as such Holman Barnes Group reserves the right to refuse service to any such persons and/or request their departure from the premises. It is illegal to serve alcoholic beverage to any person under eighteen years of age & Holman Barnes Group reserves the right to request suitable identification to this end. If a guest or organiser is asked to leave no monetary compensation will be given & the client will be charged the full amount for the event.



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# CONTACTS FOR Functions & events

FORMALS WEDDINGS SOCIAL WAKES CORPORATE